

Pilgrim Music Positions

Director of Choral Music/ Music Director

Responsibilities:

1. Meet weekly with the Minister to discuss and plan Sunday and special services.
2. Work with the Minister and Music Team to plan worship so that the music and spoken word are complementary and together enhance the spiritual life of the congregation.
3. Direct the Pilgrim Choir in regular and special worship services a minimum of two times per month during the program year, September through mid-June, leading weekly rehearsals, encouraging the growth and development of the choir and recruiting new members (schedule to be determined).
4. Participate with the choir in collaborative efforts with other congregations in shared worship and community events
5. Schedule musicians to provide music for summer worship services and/or in addition to the choir during the program year, September through May.
6. Manage the music budget and library. Schedule maintenance for all musical instruments (organ, pianos, bells, etc.) as needed.
7. Hours of commitment are approximately 8-10 hours per week. The higher hours expected during Advent and Lent seasons.
8. Perform such other duties as may be reasonably requested such as written contributions to the newsletter, annual report, etc.

Qualifications:

- It is recommended, but not required, that the person filling this position have a minimum of a Bachelor's Degree in Choral Music, Music Performance or Music Education
- Pass a background check
- Have documented previous experience in a similar position
- Have the ability to work with musicians of varying abilities
- Have knowledge and experience with vocal and choral pedagogy
- Have keyboard skills
- Be familiar with classical and contemporary church music
- Have effective communication skills and ability to relate well with a variety of persons.

- Have good organizational skills, be self-directed and self-motivated
- Have a perspective compatible with the values of Pilgrim Church
- Have a commitment to inclusive values and language
- Have a commitment to diversity, including that of race, sexual orientation and culture.
- Have the willingness and ability to work in a liberal theological climate

Working Relationships:

- Be supervised by the Minister
- Meet regularly with the Minister, music team and others to plan worship
- Work with the Business Manager in making arrangements for building use and budget related to music programs
- Meet occasionally with the Worship and Arts Ministry regarding the worship life of the congregation
- Meet for a 3-month and yearly review with a member of the Human Resources Ministry and the Minister for a formal job evaluation and review of job description

Salary and Compensation:

This is a salaried, part-time, 10-month position (41-42 weeks).

Salary will be commensurate with education and experience,

Salary range \$9,450 - \$13,230

Benefits:

Refer to the Pilgrim Congregational Church Personnel Policy Manual

Resignation/Termination:

Refer to the Pilgrim Congregational Church Personnel Policy Manual.

Children's Music Director

Responsibilities:

1. Oversee children's music education at Pilgrim and encourage children and youth participation in the worship life of the congregation.
2. Involve/rehearse/direct individual and groups of youth in sharing their musical talents with the congregation.
3. Coordinating youth ensembles to sing or play approximately one Sunday a month at the 10 a.m. service during the Program year and rehearse an average of three times per month, September through May, (schedule to be determined).
4. Coordinate/rehearse/direct a Christmas Pageant involving the youth of Pilgrim.
5. Hours of commitment are approximately 3-5 hours per week (3 hours on Sunday mornings). Higher hours expected during Advent (Christmas Pageant).
6. Be a member of the music team and coordinate with the team and the Faith Formation Coordinator to schedule and plan rehearsals/performances

Qualifications:

- It is recommended, but not required, that the person filling this position is currently pursuing or has a Bachelor's Degree in Choral Music, Music Performance or Music Education
- Have documented previous experience in working with children or youth music programs.
- Have a passion for working with children of varying ages.
- Have effective communication skills and ability to relate well with a variety of persons.
- Have good organizational skills, be self-directed and self-motivated
- Have a perspective compatible with the values of Pilgrim Church
- Have a commitment to inclusive values and language
- Have a commitment to diversity, including that of race, sexual orientation and culture.
- Have the ability to work in a liberal theological atmosphere

Working Relationships:

- Be supervised by the Music Director
- Meet regularly with the music team and Faith Formation Coordinator to plan worship
- Meet for a 3-month and yearly review with a member of the Human Resources Ministry and the Minister for a formal job evaluation and review of job description

Salary and Compensation:

This is a salaried, part-time, 9-month position (27 weeks).

Salary will be commensurate with education and experience,

Salary range \$ 2200 - 3300

Benefits:

Refer to the Pilgrim Congregational Church Personnel Policy Manual

Resignation/Termination:

Refer to the Pilgrim Congregational Church Personnel Policy Manual

Organist/Piano Accompanist**Responsibilities:**

1. Serve as church organist/pianist for regular and special worship services, year round.
2. Accompany the Pilgrim Choir at weekly rehearsals and Sunday services
3. Upon request from individual musicians, provide accompaniment as able and available for worship or special services.
4. Hours of commitment are approximately 4-6 hours per week, year round.
5. Ensure that the organ is in good repair, reporting any maintenance or repair needs to the Director of Music in a timely manner.
6. Provide music as requested for weddings or funerals/memorial services held at Pilgrim Church. The Pilgrim organist shall normally have "first right of refusal". Guest organists must be approved by the Director of Music as well as the officiating clergy.
7. Arrange for a substitute organist, with the approval of the Music Director, when not available for rehearsal or worship. The church shall provide funding for a substitute organist four Sundays during the year.
8. Provide guest organists with orientation to the instrument. Orientation for a guest playing for a wedding or memorial service is included in the schedule of fees given to those who are planning sacred events at Pilgrim Church.
9. Be a member of the music team and coordinate with them to schedule and plan rehearsals/performances.

Qualifications:

- It is recommended, but not required, that the person filling this position have at least a Bachelor's Degree in organ performance
- Have documented previous experience in a similar position
- Have the ability to work with musicians of varying abilities
- Be familiar with classical and contemporary church music
- Have effective communication skills and ability to relate well with a variety of persons.
- Have good organizational skills, be self-directed and self-motivated
- Have a perspective compatible with the values of Pilgrim Church
- Have a commitment to inclusive values and language
- Have a commitment to diversity, including that of race, sexual orientation and culture.
- Have the willingness and ability to work in a liberal theological climate

Working Relationships:

- Be supervised by the Music Director
- Meet regularly with the Minister, music team and others to plan worship
- Meet for a 3-month and yearly review with a member of the Human Resources Ministry and the Minister for a formal job evaluation and review of job description

Salary and Compensation:

This is a salaried, part-time, 12-month position.

Salary will be commensurate with education and experience,

Salary range \$7,200 - \$10,800

Benefits:

Refer to the Pilgrim Congregational Church Personnel Policy Manual

Resignation/Termination:

Refer to the Pilgrim Congregational Church Personnel Policy Manual

