

**Pilgrim Congregational Church of Duluth**, UCC, is seeking a part-time Organist and Pianist (approximately 4 to 6 hours per week, year-round). Responsibilities include playing for one regular service per week, plus special services and rehearsals. Salary Range is \$7,200 - \$10,800, commensurate with education and experience. Please see the full job description below.

To apply, please submit a resume, cover letter, and two references to [office@pilgrimduluth.org](mailto:office@pilgrimduluth.org). Questions can be directed to the church office (218) 724-8503.

### **Pilgrim Congregational Church—Organist & Pianist Job Description**

Music is an essential part of Pilgrim's worship life, and the organist is an integral part of Pilgrim's music ministry. In addition to a seven-foot Steinway grand piano in the sanctuary (and a Kawai grand in the chapel), Pilgrim has a world-class, 67-rank pipe organ, the Jaeckel Opus 11, designed and constructed by Duluthian Dan Jaeckel in 1988.

#### **Responsibilities:**

1. Serve as church organist and pianist for regular Sunday 10am services and special worship services, year round.
2. Accompany the Pilgrim Choir at weekly rehearsals and Sunday services. The Choir performs a minimum of two times per month and rehearses most Wednesday evenings during the program year (Sept through mid-June) for 1–1¼ hours.
3. Upon request from individual musicians, provide accompaniment as able and available for worship or special services.
4. Hours of commitment are approximately 4–6 hours per week, year round.
5. Ensure that the organ is in good repair, working with the Music Director to ensure that any maintenance or repair needs are met in a timely manner.
6. Provide music as requested for weddings or funerals/memorial services held at Pilgrim Church. The Pilgrim organist shall normally have "first right of refusal." All guest organists must be approved by the Director of Music, as well as the officiating clergy.
7. Arrange for a substitute organist, with the approval of the Director of Music, when not available for rehearsal or worship. The church shall provide funding for a substitute organist four Sundays during the year.
8. Provide guest organists with orientation to the instrument. Orientation for a guest playing for a wedding or memorial service is included in the schedule of fees given to those who are planning sacred events at Pilgrim Church.
9. Be a team member of the music staff and coordinate with them to schedule and plan rehearsals and performances.

**Qualifications:**

- It is recommended, but not required, that the person filling this position have at least a Bachelor's Degree in organ performance
- Have documented previous experience in a similar position
- Have the ability to work with musicians of varying abilities
- Have effective communication skills and ability to relate well with a variety of persons
- Have good organizational skills, be self-directed and self-motivated
- Have a perspective compatible with the values of Pilgrim Church
- Have a commitment to inclusive values and language
- Have a commitment to diversity, including that of race, sexual orientation and culture
- Have the willingness and ability to work in a liberal theological climate

**Working Relationships:**

- Be supervised by the Music Director
- Meet regularly with the Minister, music staff and others to plan worship
- Meet for a 3-month and yearly review with a member of the Human Resources Ministry and the Minister for a formal job evaluation and review of job description

**Salary and Compensation:**

- This is a salaried, part-time, 12-month position.
- Salary will be commensurate with education and experience
- Salary range \$7,200 - \$10,800

**Policies Regarding Benefits, Resignation and Termination:**

Please refer to the Pilgrim Congregational Church Personnel Policy Manual, available from the church office.